

Mecosta County - **Building Department**  
14485 Northland Dr. / Big Rapids, MI 49307  
Phone: **(231) 592-0105** / FAX: (231) 592-0176

**Manufactured Home Built to HUD STANDARDS in a PARK**

1984 Models or newer

1. Completed Permit **Application** (pages 1, 2 & 3 Only)
2. **Certification of HUD standards** compliance with copy of certificate of origin, title or letter from manufacturer.
3. **Two (2) sets of plans**, to include:
  - a. Unit Floor Plan
  - b. Foundation drawings (basement, crawl space or HUD approved permanent foundation).
  - c. Required exit detail (front porch, steps, deck)
  - d. Unit anchoring locations
4. Copy of signature **identification** (drivers license or builders license)

**Please Note:**

Electrical, Mechanical & Plumbing permits must be individually obtained.

**Decks, porches, carports and garages** *require an additional building permit* if not included on plans with the manufactured home.

**11/17/17**