

# Mecosta County Bid Form

## Bid purchase of 50 Mobile Stacking Chairs

Bidder's Name: \_\_\_\_\_

Contact Person (printed): \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone #: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Total Bid: \_\_\_\_\_ 50 chairs cash/tax exempt/delivered to Big Rapids, MI

Chair Model: \_\_\_\_\_

Warranty: \_\_\_\_\_ Anticipated Delivery Date: \_\_\_\_\_

The minimum specifications are:

- HON 4075NT, or equivalent, with casters and arms
- Fabric back and seat, no vinyl.
- Color Black, gray, or a muted blue
- Rated for 300 lbs.

List details of any exceptions to the minimum specifications or additional options included in your bid on a separate sheet. Any questions regarding this invitation to bid should be directed to Paul Bullock at 231-796-2505 or e-mailed to [pbullock@co.mecosta.mi.us](mailto:pbullock@co.mecosta.mi.us).

Bids must be clearly marked "Chair Bid C/S Conference Room" and submitted to the Mecosta County Board of Commissioners, 400 Elm St., Big Rapids, MI 49307 by 1:30 PM July 1, 2016., utilizing the owner's bid form and will be opened at that time. Bid packets are available at the Commissioner's office. The Commission reserves the right to accept or reject any bid.

Mecosta County's Purchasing Policy states:

**Local Preference.** If all bids received are reasonably equivalent, other than with respect to cost, bidders whose businesses are located within Mecosta County shall be given preference according to the following:

- If bids are taken for items or services for a cost between \$250 and \$2,500, the bid of the Mecosta County vendor shall not exceed the lowest bid by more than 5.0%.
- For bids exceeding \$2,500, the bid of the Mecosta County vendor shall not exceed the lowest bid by more than 2.5%.